

**OFFICE OF THE MAYOR AND CITY COUNCIL
TANEYTOWN, MARYLAND
Mayor and Council Combined Meeting
Meeting two
May 12, 2025**

The Mayor and City Council combined meeting was held at 7:30 PM on Monday, May 12, 2025.

Present: Mayor Miller, Mayor Pro Tem McCarron and Council members Kalinock, Meade, Miller and Tillman. **Also Present:** City Manager Wieprecht and Clerk Kalman. Mayor Miller led the Pledge of Allegiance

Oath of Office: Mayor Miller administered the Oath of Office to Rachael Miller, Harry Meade and Nick Kalinock

Election of Mayor Pro Tem: Council member Kalinock nominated Rachael Miller for the office of Mayor Pro Tem. The Council accepted the nomination by unanimous consensus.

Council Liaison Assignments:

Mayor Miller made the following assignments:

Mayor Pro Tem Miller – Police Department

Council member Kalinock – Parks and Recreation

Council member McCarron – Department of Public Works

Council member Meade – Planning and Zoning

Council member Tillman - Economic Development

Council member statement regarding conflicts of interest on agenda items: None

Proclamation: Poppy Day – Mayor Miller read a proclamation declaring May 23, 2025 Poppy Day in the City of Taneytown to honor all veterans.

Public comment pertaining to non-agenda

- Responding to a comment from the public, Mayor Miller expressed Main Street continues to be a priority of the Council.

Resolutions, Ordinances and Agreements:

Introduction

Ordinance 06 – 2025 – Fiscal Year 2025 – 2026 - Operating Budget - Motion to introduce by Kalincok, 2nd by Miller. City Manager Wieprecht advised some of the items included in the budget are the elimination of an additional crossing guard position, the reclassification of the Police Administrative Assistant position, the addition of one police officer and the addition of an administrative position. There was a lengthy discussion about the benefits and possible ramifications of reducing water rates by 5%. The motion to introduce carried 5 - 0

Ordinance 07 – 2025 – Fiscal Year 2025 – 2026 - Water and Sewer Rates – Motion to introduce by Kalinock, 2nd by Miller. Discussion continued about the reduction of water rates. The motion to introduce carried 5 – 0.

Ordinance 08 – 2025 – Fiscal Year 2025 – 2026 - Tax Rate – for emergency adoption – Mayor Miller stated there is no change to the tax rate for the upcoming fiscal year. Motion to introduce by Meade, 2nd by Tillman - carried 5 – 0. Motion to declare emergency adoption by Tillman, 2nd by Meade carried 5 – 0. Motion to adopt by Tillman, 2nd by Meade – carried 5 – 0.

Ordinance 09 – 2025 – Police Manual – Mayor Miller explained the ordinance would allow the Police Chief to adopt a police manual. Motion to introduce by Kalinock, 2nd by Miller. Discussion led to consensus to remove the word “sole” from the sixth paragraph. The motion to introduce carried 5 – 0.

Ordinance 10 – 2025 – City Attorney Requirements – Mayor Miller explained the ordinance would specify the City Attorney would attend meetings only when the Council feels it is necessary and would not make review of contracts and legislation mandatory. Motion to introduce by Kalinock, 2nd by Meade carried 4 – 1 with McCarron opposed.

Ordinance 11 – 2025 – Executive Administrative Assistant – Mayor Miller expressed the need for a plan of succession and stated the ordinance would provide relief for overburdened departments within the City. Mayor Miller stated one of the requirements of the position should be grant writing experience. Motion to introduce by Kalinock, 2nd by Miller – carried 4 – 1, with McCarron Opposed.

Ordinance 12 - 2025 – Amendment to Sign Code – Motion to introduce by Kalinock, 2nd by Miller – Discussion included the size and number of signs allowed and the concern of using the term “Community-Based organization”. The consensus of the council is to get the recommendations of the Planning and Zoning Commission and the Parks and Recreation Advisory Board and for the City Attorney to review the ordinance before adoption. City Manager Wieprecht advised a public hearing is necessary. The motion carried 4 – 1 with Tillman opposed.

Ordinance 13 – 2025 – Establishment of Information Technology Officer and Agency Designation – Mayor Miller explained the ordinance would establish Information Technology as a supplemental office of the City. Discussion included determining the proper definition of the term “agent”. Motion to introduce by Kalinock, 2nd by Miller carried 4 – 1 with Tillman opposed.

Ordinance 14 – 2025 – Temporary Administrative Suspension – Motion to introduce by Meade, 2nd by Kalinock. Mayor Miller explained the ordinance ensures that enforcement of ordinances falls upon the Council. Council member Tillman stated the ordinance is too broad. The motion carried 3 – 2 with McCarron and Tillman opposed.

Ordinance 15 – 2025 – Police Protection Standards – Mayor Miller stated the ordinance helps to clarify the adequate facilities ordinance and allows for a minimum of sixteen officers. The consensus of the Council is to amend paragraph D and remove the first paragraph. Motion to introduce by Meade, 2nd by Kalinock – carried 4 – 1 with McCarron opposed.

Ordinance 16 – 2025 – Repeal of Campaign Finance – Motion to introduce by Kalinock, 2nd by Miller. Mayor Miller stated the current campaign finance law is too restrictive and de-incentivizes people from running for office. Tillman, Meade and McCarron expressed a desire to replace the ordinance rather than to repeal it completely. Motion to introduce failed with a vote of 2 in favor and Tillman, Meade and McCarron opposed.

Ordinance 17 – 2025 – Water and Sewer Rates – Motion to introduce by Meade, 2nd by Kalinock. Mayor Miller explained the ordinance would mandate an annual workshop in April to discuss water and sewer rates. City Manager Wieprecht reviewed the history of the base fee and stated a rate study was conducted in the past. Wieprecht stated another survey may be beneficial. The consensus of the Council was to remove paragraph one. Motion carried 4 – 1 with McCarron opposed.

Adoption

Resolution 2025 – 07 – Legislative Priority – Mayor Miller explained the resolution is a priority list to set forth a timeline for completion of various tasks. Consensus of the Council is for the first bullet point under the 90 day category to read “Establishment of a Main Street Committee framework”. Motion to adopt by Kalinock, 2nd by Meade – carried 5 - 0

Resolution 2025 – 09 – Dedication of Police Department to Darryl G. Hale – The consensus of the council is to clarify the dedication is meant for the building. Motion to adopt by Miller, 2nd by Tillman - carried 5 – 0.

Resolution 2025 – 10 – Monthly Newsletter – Mayor Miller and City Manager Wieprecht explained the updated version states the newsletter will be distributed no later than the 5th of the month. Motion to adopt by Meade, 2nd by Tillman carried 5 – 0.

Resolution 2025 – 11 – Public Comment at Monday Meetings – The consensus of the Council is to amend the Resolution to allow opportunity for the public to make comment on each agenda item as the topic is discussed. The amendment will be added and placed on the agenda for the May 21, 2025 meeting.

City Manager Report:

- There were no questions from the Council.

New Business:

1. Monthly Financial Report
2. Accounts Payables

Approval of the Monthly Financial Report and Accounts Payables will be moved to the agenda for the May 21, 2025 special meeting.

3. Approval of mowing contract extension for 1 year – Ecker’s Lawn Service – motion to approve by Kalinock, 2nd by Miller – carried 5 – 0.
4. Ratification of Meadowbrook Section 6 Surety Release – The consensus of the Council is to move the item to the May 21, 2025 agenda.
5. Approval of Special Event Permit - Taneytown Pride - Memorial Park, June 22 – motion to approve by Tillman, 2nd by Kalinock – carried 5 – 0.
6. Approval of Special Event Permit - Carroll Kennel Club FastCAT Coursing Trials - Memorial Park, August 30th & 31st – Motion to approve by Kalinock, 2nd by Miller – carried 5 – 0

7. Award of Bid – Riffles Lane storm drain installation – Motion to approve by Kalinock, 2nd by Meade – carried 5 – 0.

Public comment pertaining to Agenda items:

- Members of the public commented about the Sign Ordinance, the use of water revenue for projects and expansion and the service area for the Police Department.

Adjournment – Motion to adjourn at 10:52 PM by Meade, 2nd by Kalinock – carried 5 – 0.

Respectfully Submitted by: Clara Kalman, City Clerk